**Program Logic Plan Monitoring Questions & Indicators Example**

Q: How will this process help me?

A: This process will assist you to identify your project monitoring questions and indicators within your program logic model. Monitoring questions and indicators will guide the development of your [Newcastle Permanent Charitable Foundation Monitoring and Evaluation Plan](https://www.newcastlepermanent.com.au/charitable-foundation/funding) that will eventually inform your [Newcastle Permanent Charitable Foundation Final Evaluation Report](https://www.newcastlepermanent.com.au/charitable-foundation/funding).

This ‘Monitoring Questions & Indicators Example’ flows on from the[Newcastle Permanent Charitable Foundation Program Logic Example](https://www.newcastlepermanent.com.au/charitable-foundation/funding).

The Charitable Foundation recommend visiting [Community Sustainability Engagement Evaluation Toolbox](https://evaluationtoolbox.net.au/) if you require additional guidance to preparing your Program Logic Plan, Program Logic Plan - Monitoring Questions & Indicators Plan, and Program Logic Plan - Monitoring & Evaluation (M&E) Plan.

Short tutorial [How to identify monitoring questions from your program logic](https://evaluationtoolbox.net.au/index.php?option=com_rubberdoc&view=category&id=29&Itemid=139)

**Newcastle Permanent Charitable Foundation Program Logic Plan Monitoring Questions & Indicators Plan Example**

Existing program logic plan result

**** Symbol for a question

****Symbol for an indicator

[Monitoring & Questions and Indicators process - evaluationtoolbox.net.au](https://evaluationtoolbox.net.au/)

Longer term outcomes may require a longitudinal evaluation

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| **OUTPUTS**  **PLANNED PROCESS** | | | **OUTCOMES**  **INTENDED RESULTS** | | |
| **Inputs**  **What We Invest** | **Activities**  **What We Do** | **Outputs**  **Expected Results** | **Short Term Outcome**  **Results** | **Medium Term Outcome**  **Results** | **Long Term Outcomes**  **Results** |
| * Program staff * Trained volunteers * Guest presenters * Educational materials * Classroom space * Funding | Provide educational groups for parents.  ****How many parents required to attend the group?  ****# of parents invited.  ****How many educational materials were developed and gathered?  ****# of resources developed  # of resources gathered.  ****How many guest presenters were booked?  ****# of guest presenters attended. | # of parents served.  ****How many parents attended the group?  ****# of parents.  # of sessions held.  ****How many sessions were held?  ****# of sessions.  Amount of educational materials distributed.  ****How useful were the educational materials?  ****Participation feedback.  ****Was the presenters information helpful?  ****Participation feedback. | Parents are aware of the impact of family violence on their children and recognise abusive parenting practices.  ****Can parents identify how family violence impacts their children and recognise abusive parenting practices?  ****Participation feedback.  Parents have increased knowledge of non-violent anger management and  parenting strategies.  ****Can parents recognise non-violent anger management and parenting strategies?  ****Participation feedback. | Parents use non-violent anger management and parenting strategies.  **E.g. : evaluation may end here.** It is important to know the scope of your evaluation. The timeframe / end date of the project defines the scope. | Parents provide a safe environment for children, with appropriate limits, discipline, and structure.  Child abuse is reduced. |
| Provide therapeutic and educational groups for children.  ****Invite children to attend group.  ****# of children invited.  ****How many educational materials were developed and gathered?  ****# of resources developed.  # of resources gathered.  ****How many guest presenters were booked?  ****# of guest presenter's attended. | # of children served.  ****How many children attended the group?  ****# of children.  # of sessions held.  ****How many sessions were held?  ****# of sessions.  Amount of educational materials distributed.  ****How useful were the educational materials?  ****Participation feedback.  ****Was the guest presenters information helpful?  ****Participation feedback. | Children increase their  awareness of safe / unsafe situations and develop safety plans.  ****Can children recognise the difference between safe and unsafe situations and take action to develop a safety plan?  ****Participation feedback.  Children learn strategies for  identifying and  communicating about their feelings.  ****Can children apply strategies to communicate how they are feeling?  ****Participation feedback.  Children learn strategies for resolving conflicts with peers  non-violently.  ****Can children identify appropriate non-violent strategies for dealing with peer conflict?  ****Participation feedback. | Children implement personal safety plans as needed.  Children effectively communicate their feelings.  Children use strategies for resolving conflicts with peers non-violently. | Children are safe.  Children do not exhibit unhealthy coping or conflict resolution strategies. |
| **What is the impact of NOT running the project?**   * High rates of police intervention for family violence and child abuse continue * Higher rates of medical intervention * Higher rates of school/employment absenteeism/unemployment * Increased protective orders * Increased child abuse notifications and reports * Increased interruptions to child development/social determinants * Increased mental health problems * Increased self-harm * Increased alcohol/drug use * Increased family/relationship breakdown * Increased children removed/leave home * Increased risk of homelessness * Increased long-term physical damage * Increased death | | | **Assumptions**   * People refer to the program * People attend program * Key stakeholders participate * Workshop venues available * Guest presenters are available * No additional waves of COVID-19 expected in the area * Complex client issues present beyond scope of funding * Key staff don’t leave the organisation * Funding adequate to deliver Outputs | | |
| **External Factors**   * Media coverage of family violence and child abuse generates referrals * Pandemic or other disasters disrupt project * Key stakeholders organisational policies restrict physical attendance * Stakeholders reluctant to engage * Key stakeholder leaves organisation * Demand exceeds supply | | | **Are there any unintended results?**  (To complete during / post project) | | |

The Charitable Foundation recommend visiting [**Community Sustainability Engagement Evaluation Toolbox**](https://evaluationtoolbox.net.au/) for more information regarding program logic planning.

**Newcastle Permanent Charitable Foundation Program Logic Plan Monitoring Questions & Indicators Plan Template**

Read the Program Logic Monitoring Questions & Indicators Example Q&A (above); refer to your completed Program Logic Model to complete this table.

[Monitoring & Questions and Indicators process - evaluationtoolbox.net.au](https://evaluationtoolbox.net.au/)

Existing program logic question

****Symbol for a question

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| **OUTPUTS**  **PLANNED PROCESS** | | | **OUTCOMES**  **INTENDED RESULTS** | | |
| **Inputs**  **What We Invest** | **Activities**  **What We Do** | **Outputs**  **Expected Results** | **Short Term Outcome**  **Results** | **Medium Term Outcome**  **Results** | **Long Term Outcomes**  **Results** |
| * Program staff * Trained volunteers * Guest presenters * Educational materials * Classroom space * Funding | Your existing program logic result  ****Insert monitoring question  ****Insert indicator  ****Insert monitoring question  ****Insert indicator  ****Insert monitoring question  ****Insert indicator | Your existing program logic result  ****Insert monitoring question  ****Insert indicator  Your existing program logic result  ****Insert monitoring question  ****Insert indicator  Your existing program logic result  ****Insert monitoring question  ****Insert indicator | Your existing program logic result  ****Insert monitoring question  ****Insert indicator  Your existing program logic result  ****Insert monitoring question  ****Insert indicator | Your existing program logic result  ****Insert monitoring question  ****Insert indicator  Your existing program logic result  ****Insert monitoring question  ****Insert indicator | Your existing program logic result  ****Insert monitoring question  ****Insert indicator  Your existing program logic result  ****Insert monitoring question  ****Insert indicator |
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| **What is the impact of NOT running the project?**   * Your existing program logic plan information here. | | | **Assumptions**   * Your existing program logic plan information here. | | |
| **External Factors**   * Your existing program logic plan information here. | | | **Are there any unintended results?**  (To complete during/post project) | | |